

**Antigo Public Library**  
**Meeting of the Board of Trustees**  
Tuesday, September 22, 2020  
5:30 p.m.  
McGinley Room – Antigo Public Library  
Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:31 p.m.

Attendance: Fleischman, Perkins, Rettinger, Shestak and Szitta. Also attending: Dominic Frandrup, Director, Kaye Matucheski, City of Antigo Treasurer, and Maria Pregler, Assistant Director. Via Phone: Jopek, WVLS Representative and Novak. Absent: Rebstock and Scupien.

Correspondence, Appearance, Public Comment: Jopek she was shocked by the letters submitted to Marathon County Public Library regarding the decision to leave WVLS.

Matucheski explained the criteria and cost for the Wisconsin Retirement System.

Approval of Minutes

Perkins moved to approve the minutes of the Tuesday, August 25, 2020 regular board meeting with the omittance of Novak being in person. Shestak seconded. Carried.

Novak moved to approve the sealed minutes of the Tuesday, August 25, 2020 regular board meeting Shestak seconded. Carried.

Personnel and Finance Committee.

Rettinger moved to approve the payment of the monthly bills. Fleischman seconded. Carried.

Policy Committee.

No meeting was held; however, a meeting will be held at 5:15 in October.

Building and Grounds.

No meeting was held.

Budget 2020-2021.

Frandrup stated that if the library continues with the COVID-19 scheduling through 2021, the budget shortfall for 2020 will be covered. Frandrup also thanked Rebstock for finding the error in the city budget for 2021. He explained that the budget will continue to stay flat for operations.

Temporary Art Installation

Frandrup stated AVA is still collecting colored caps to use for a small art installation (4x4), which is in progress.

HVAC bid presentation and approval/construction update.

Frandrup stated the HVAC project has not been started; however, he will be reaching out to ACC to get an update.

MCPL Board Task Force.

Perkins stated she believes she taught with a member of the task force and will be reaching out.

#### Library Bylaws Revision Discussion

Frandrup stated there are a few areas in the bylaws that are unclear. Therefore, the bylaws will be added to the October agenda to discuss. He will also be adding the trustee essentials back on the agenda.

#### Purchase Replacement Computers from Library Donations Account.

Frandrup stated some of the library staff are in need of new computers and there is enough money in the 610 donations account to cover them. Fleischman moved to approve the use of donation money to purchase new computers for staff use, not to exceed \$6,000. Perkins seconded. Carried.

#### WVLS Board of Trustees (information only)

No discussion.

Rettinger moved to go into closed session at 6:11 p.m. Novak asked for individual votes. All aye. Carried.

Pursuant to Section 19.85(1)(c), Wisconsin Statutes, and upon proper motion, the committee will convene into closed session to discuss potential budgetary impacts on library staff and other personnel matters. Upon completion of discussion in closed session, the committee will reconvene into open session to act on matters discussed, if necessary, and to proceed with the regular order of business.

Perkins moved to reconvene open session at 6:35 p.m. Fleischman seconded. Carried.

Szitta advised Frandrup to speak with Heistad, Straley and Volrath about their Wisconsin Retirement options.

Szitta moved to approve the implementation of Heistad, Straley and Volrath into the Wisconsin Retirement System if they agree to the criteria. Perkins seconded. Carried.

#### Meeting Dates:

Personnel and Finance Committee— October 19, 2020 at 10 a.m.

Policy Committee-- None

Regular Board meeting— October 27, 2020 at 5:30 p.m.

Library Foundation \_\_ October 13, 2020 at 6:00 pm

Novak moved to adjourn the meeting; Rettinger seconded. The meeting was adjourned at 6:37 p.m.

Respectfully submitted by,

Maria Pregler  
Assistant Director