

**Antigo Public Library**  
**Meeting of the Board of Trustees**  
Tuesday, August 25, 2020  
5:30 p.m.  
McGinley Room – Antigo Public Library  
Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:31 p.m.

Attendance: Fleischman, Hayes, Novak, Perkins, Rebstock, Scupien, Shestak and Szitta. Also attending: Dominic Frandrup, Director and Maria Pregler, Assistant Director. Absent: Rettinger and. Via Phone: Jopek, WVLS Representative.

Correspondence, Appearance, Public Comment: Jopek stated Frandrup is the first Director to make the board aware of the goings on of WVLS. Jopek also complimented the library board on their involvement.

Approval of Minutes

Scupien moved to approve the minutes of the Tuesday, July 28, 2020 regular board meeting. Rebstock seconded. Carried.

Personnel and Finance Committee.

Perkins moved to approve the payment of the monthly bills. Rebstock seconded. Carried.

Policy Committee.

No meeting was held.

Building and Grounds.

No meeting was held.

HVAC bid presentation and approval/construction update.

Frandrup stated the county moved to go forward with the main bid, as well as the first and second alternatives from ACC. He mentioned Focus on Energy will also meet with ACC after the bid is awarded. Hayes moved to approve the main bid, as well as the first and second alternatives from ACC. Scupien seconded. Carried. Frandrup mentioned that the project will hopefully be completed by the end of October.

Budget 2020-2021.

Frandrup explained he has not received guidance from either department regarding the 2021 budget; however, there is a rumor of a budget cut.

Elections.

Perkins opened the floor for nominations for President.

Scupien nominated Szitta; Rebstock seconded nomination of Szitta. After asking three times if any other nominations were to be brought forward, Szitta accepted nomination of President. The board voted a unanimous aye vote.

Szitta opened the floor for nominations for Vice President.

Szitta nominated Scupien; Perkins seconded. After asking three times if any other nominations were to be brought forward, Scupien accepted nomination of Vice President. The board voted a unanimous aye vote.

Szitta opened the floor for nominations for Treasurer.

Scupien nominated Novak; Novak declined. Scupien nominated Shestak; Shestak declined. Scupien nominated Perkins; Szitta seconded nominated. After asking three times if any other nominations were to be brought forward, Perkins accepted nomination of Treasurer. The board voted a unanimous aye vote.

#### Library Services during COVID-19

If a staff member contracts COVID, the library will shut down for two weeks, which will allow the other staff members to quarantine themselves. The emergency procedure states that the library will be following the CDC guidelines. The staff will continue to quarantine returned materials for 72 hour before checking in.

#### Emergency Procedures Policy

Frandrup stated he attended a virtual training with Von Briesen about the mask mandate. Von Briesen suggested enforcing the mask mandate declared by the Governor. Frandrup explained he updated the emergency procedures policy to reflect the Governor's mandate. Scupien moved to approve the emergency procedures policy as presented. Perkins seconded. Carried.

#### Water bubbler Replacement

Frandrup stated that Heinzen was in that morning to install the staff water bubbler; however, they are waiting on the parts to install the public bubbler.

#### 2020 budget

Frandrup stated the carryover budget is depleting.

#### Temporary Art Installation

Frandrup stated AVA is still collecting colored caps to use for a small art installation (4x4), which is in progress and will be placed in the front lawn.

#### MCPL Board Task Force.

Frandrup stated that the task force will complete their process and no decision will be made until December.

#### WVLS Board of Trustees (information only)

Szitta reminded everyone of the Trustee Essentials training online.

Scupien moved to go into closed session at 6:22 p.m. Novak asked for individual votes. All aye. Carried.

Pursuant to Section 19.85(1)(c), Wisconsin Statutes, and upon proper motion, the committee will convene into closed session to discuss potential budgetary impacts on library staff and other personnel matters. Upon completion of discussion in closed session, the committee will reconvene into open session to act on matters discussed, if necessary, and to proceed with the regular order of business.

Scupien moved to reconvene open session at 6:48 p.m. Perkins seconded. Carried.

Szitta suggested inviting the mayor to the September full board meeting. No action was taken.

Meeting Dates:

Personnel and Finance Committee— September 21, 2020 at 10 a.m.

Policy Committee-- None

Regular Board meeting— September 22, 2020 at 5:30 p.m.

Hayes moved to adjourn the meeting; Novak seconded. The meeting was adjourned at 6:50 p.m.

Respectfully submitted by,

Maria Pregler  
Assistant Director