

Antigo Public Library
Meeting of the Board of Trustees

Tuesday, March 24, 2020

5:30 p.m.

McGinley Room – Antigo Public Library

Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:33 p.m.

Attendance: Hayes, Perkins, Rebstock, Rettinger, Shestak and Szitta. Also attending: Dominic Frandrup, Director and Maria Pregler, Assistant Director. Via Phone: Jopek, WVLS Representative and Novak. Absent: Fleischman and Scupien.

Correspondence, Appearance, Public Comment:

Jopek stated she enjoyed the last board report from Elton and that she has been in contact with a member of the WVLS task force, Becky Frisch, and asked her to pay close attention to the documentation that has been presented.

Approval of Minutes

Rebstock moved to approve the minutes of the February 18, 2020, regular board meeting; Perkins seconded. Carried.

Personnel and Finance Committee

Novak noted that the committee met on Monday, March 16, 2020 and reviewed the bills.

Rebstock moved to approve the payment of the monthly bills. Rettinger seconded. Carried.

Staffing and facilities – Emergency COVID 19 Procedures

Frandrup stated that with the governor's Safer at Home proclamation, both he and Grabowsky are considered essential staff; however, he would prefer some guidance as far as the staff is concerned. Frandrup explained that there are a few options for the part time staff, including a temporary furlough, which would make it possible to apply for unemployment, or paying the part time staff to stay home. Frandrup further explained that all staff members' salaries are budgeted for. Hayes motioned to pay the part-time staff their normal salaries. Perkins seconded. Upon discussion, Hayes amended motion, saying that per the Library Board's purview, part-time employees and permanent part-time employees shall be paid up to 20 hours per week until April 24th, or upon further assessment. Perkins seconded, pending individual votes; all members voted aye. Rettinger moved to approve temporary furlough, of the part-time staff if it is not in the Library Board's purview to approve the staff being paid. Rebstock seconded. Carried.

Frandrup explained that per the Department of Public Instruction's recommendation, the full-time staff members, of which include; Elizabeth Simek, Brian Grabowsky, Steph Cherrywell, Maria Pregler and himself, have been advised to work from home where possible. This will include various work projects and continuing education courses/webinars via a VPN. Frandrup explained that he has been advised via the city to have his staff document their working hours and projects. Frandrup mentioned that both he and Pregler will be issuing library cards to patrons via e-mail and social media, as this will permit access to Libby/Overdrive and various other databases available thru the library. Novak and Shestak requested more information about Libby from Pregler. Rettinger moved

to approve that non-essential full-time staff, as well as Frandrup, work from home when possible, and that Grabowsky continue his essential duties as needed. Rebstock seconded. Carried.

Approve bill pay with two signatures

Frandrup stated that it was advised that future bills be approved and paid via two library board members signatures for the next 60 days as necessary.

Perkins moved to approve the bills be approved and paid via two library board members as necessary. Shestak seconded. Carried.

Meeting Dates:

Personnel and Finance Committee—None

Regular Board Meeting – Tuesday, April 28, 2020 at 5:30 p.m.

Rebstock moved to adjourn the meeting; Perkins seconded. The meeting was adjourned at 6:02 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director