

Antigo Public Library
Meeting of the Board of Trustees

January 28, 2020

5:30 p.m.

McGinley Room – Antigo Public Library

Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:31 p.m.

Attendance: Fleischman, Hayes, Novak, Rebstock, Rettinger, Scupien, Shestak and Szitta. Absent: Perkins. Also attending: Dominic Frandrup, Director, Peg Jopek, WVLS Representative and Maria Pregler, Assistant Director,

Correspondence, Appearance, Public Comment:

Jopek stated that it is her understanding that MCPL is looking to pull out of WVLS for various reasons; none of which are yet known to the WVLS board.

Approval of Minutes

Rettinger moved to approve the minutes of the December 17, 2019 regular board meeting; Rebstock seconded. Carried.

Personnel and Finance Committee

Novak noted that the committee met on Monday, January 20, 2020 and reviewed the bills. Scupien moved to approve the payment of the monthly bills. Hayes seconded. Carried.

2020 Budget

Frandrup stated that Shawano county is choosing to not put the Langlade County Act 420 payment on their agenda, and that he will be discussing this with the city. Frandrup stated that without the rest of the 2019 invoices, we are around \$22,000 over budget.

Personal Days

Frandrup stated that the city has made a resolution to provide a third personal day for all full-time and regular part-time employees. He explained that he would like to adopt this change for the library employees, including Elizabeth Merry. Scupien moved to adopt the city's third personal day for library employees. Novak seconded. Carried.

Policy Committee

Shestak stated pricing changes have changed to accommodate the new printer installations and faxing capabilities. He also mentioned that a line was added to the Facility Use and Reservation Form to stated that no refunds will be given for reservations that fail to appear.

Building and Grounds

No discussion was held. Frandrup presented the board with ideas for bottle cap art, courtesy of Antigo Visual Arts and explained that the art would be 8 panels total.

Staffing and Facilities

Frandrup stated that the new phone system and copiers have been installed.

Trustee Essentials Chapter 20

No questions were asked.

HVAC Update

Frandrup stated that the city has taken the lead on the project and has hired a designer to analyze the current system. Frandrup stated that by doing this, money will be saved; however, he is unsure if the price of the project will change, but the project will go to bid, and the Library Board will still have final say over the project.

Library Multifunction Device and Agreement

Frandrup stated that the Foundation check to cover the cost of the public copier has been received.

WVLS Board of Trustees

Frandrup stated that the task force did not meet this month, due to lack of quorum.

Meeting Dates:

Personnel and Finance Committee—Monday, February 17, 2020 at 9:05 a.m.

Regular Board Meeting – Tuesday, February 18, 2020 at 5:30 p.m.

Hayes moved to adjourn the meeting; Scupien seconded. The meeting was adjourned at 6:24 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director