

**Antigo Public Library
Meeting of the Board of Trustees**

April 23, 2019

5:30 p.m.

McGinley Room – Antigo Public Library

Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:33 p.m.

Attendance: Bovre, Fleischman, Novak, Rettinger, Scupien, Shestak, Smith and Szitta. Absent: Rebstock. Also attending: Dominic Frandrup- Director and Maria Pregler- Assistant Director.

Correspondence, Appearance, Public Comment:

None.

Approval of Minutes

Shestak moved to approve the minutes of the March 26, 2019 regular board meeting; Rettinger seconded. Carried.

Personnel and Finance Committee

Novak noted that the committee met on Monday, April 15, 2019 and reviewed the bills.

Szitta moved to approve the payment of the monthly bills. Shestak seconded. Carried.

2019-2020 Budget

Frandrup stated there are some unexpected expenses due to the self-checkout needing updating.

Director Evaluation

Frandrup stated the evaluation paperwork will be sent from Alisha Resch and will be set for July.

Review of Job Descriptions

No questions were asked. Scupien moved to approve the descriptions as presented. Szitta seconded. Carried.

Policy Committee

Bovre stated no meeting was held.

Building and Grounds

Fleischman stated no meeting was held.

Director's Report and Statistics

No questions were asked.

Staffing and Facilities

Frandrup stated Geraldine Traub has accepted the position as Library Clerk and will begin training this week. Pregler stated the second position has not yet been filled. Frandrup stated the meeting room reconstruction has begun, but there is no set timeline for completion.

Trustee Essentials Chapter 11

Frandrup stated he would like have the 2020 budget wrapped up before thinking about a strategic plan.

CIP Meeting Update

Frandrup stated an HVAC engineer will be at the library on May 28th to do an evaluation of the building and give quotes for projects.

2020 Budget presentation

Frandrup stated he will be asking both entities for \$10,000. No questions were asked.

WVLS Board of Trustees

No questions were asked.

Meeting Dates:

Personnel and Finance Committee—Monday, May 20, 2019 at 9:00 a.m.

Regular Board Meeting – Tuesday, May 28, 2019 at 5:30 p.m.

Novak moved to adjourn the meeting; Rettinger seconded. The meeting was adjourned at 6:03 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director