

Antigo Public Library
Meeting of the Board of Trustees
March 26, 2019
5:30 p.m.
McGinley Room – Antigo Public Library
Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:32 p.m.

Attendance: Fleischman, Rettinger, Shestak, Smith and Szitta. Absent: Bovre, Novak, Rebstock and Scupien. Also attending: Dominic Frandrup, Director and Maria Pregler, Assistant Director.

Correspondence, Appearance, Public Comment:
None.

Approval of Minutes

Szitta to approve the minutes of the February 19, 2019 regular board meeting; Shestak seconded. Carried.

Personnel and Finance Committee

Szitta noted that the committee met on Monday, March 18, 2019 and reviewed the bills. Shetsak moved to approve the payment of the monthly bills. Fleischman seconded. Carried.

Policy Committee

Frandrup stated no meeting was held.

Building and Grounds

Fleischman stated no meeting was held.

Director's Report and Statistics

No questions were asked.

Staffing and Facilities

Frandrup stated Chloe Cumming has resigned as Library Clerk, and her last day will be April 6, 2019. Frandrup also stated that he presented Mary Felzkowski with her third WLA award that afternoon.

Trustee Essentials Chapter 10

No comments were made.

Meeting Room Reconstruction Update

Frandrup stated that the construction company would be receiving the block by the 2nd week of April, which will put the reconstruction project completion into July.

CIP meeting update

Szitta explained that it was agreed upon that the library will continue to put forth 1/3 of the money towards any Capital Improvement Project.

Investigation of billing Shawano County patrons for Antigo library use

Frandrup explained that Destoll suggested the possibility of billing Shawano County patrons for their use of our library. Frandrup stated he did some investigating into the possibility and doesn't believe the library would benefit enough to do this.

Authorization to move funds

Frandrup asked for authorization to transfer \$9,387.50 of the 2018 Carry Forward from 285.000.00000.11112. (Temporary Investment- Library Capital Projects) for budget amendment to increase line item 610 (Library Donations Fund) per March 27, 2018 library board decision to reimburse the Expendable Trust for the LED lighting project expenses and authorize the City's Clerk-Treasurer/ Finance Director to complete the necessary journal entries. Szitta moved to approve the authorization of funds per the agenda. Fleischman seconded. Carried.

Frandrup also asked for authorization to move \$500.00 donation from the Library Foundation from 285.460.00000.46715. (Library Donation) for budget amendment to increase line item 285.620.62001.5365 (Children's Books). Shestak moved to approve the authorization of funds. Rettinger seconded. Carried.

Fransrup explained that the Foundation has agreed to fund new flooring in the kitchen, and a hearing loop system in the meeting room. Frandrup also explained that both companies hired have done previous installations inside the library, and he felt that everything should match what is currently being used. Frandrup asked that the board approve the Library Foundation request to pay for the installation of kitchen flooring and sound system in meeting room and exempt the City of Antigo bidding requirements for these two projects. Szitta moved to approve the Foundation funding the flooring and hearing loop system. Szitta also moved to approve the libraries exemption from the City of Antigo bidding requirements. Shestak seconded both movements. Carried.

WVLS Board of Trustees

Frandrup stated no meeting was held.

Meeting Dates:

Personnel and Finance Committee—Monday, April 15, 2019 at 9 a.m

Regular Board Meeting – Tuesday, April 23, 2019 at 5:30 p.m.

Szitta moved to adjourn the meeting; Shestak seconded. The meeting was adjourned at 6:09 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director