

Antigo Public Library
Meeting of the Board of Trustees
December 18, 2018
5:30 p.m.
McGinley Room – Antigo Public Library
Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:01 p.m.

Attendance: Bovre, Fleischman, Novak, Rebstock, Scupien, Shestak, and Szitta. Absent: Rettinger and Smith. Also attending: Dominic Frandrup, Director and Maria Pregler, Assistant Director.

Correspondence, Appearance, Public Comment:
None.

Approval of Minutes

Scupien moved to approve the minutes of the November 27, 2018 regular board meeting; Novak seconded. Carried.

Personnel and Finance Committee

Szitta noted that the committee met on Monday, December 17, 2018 and reviewed the bills. Rebstock moved to approve the payment of the monthly bills. Shestak seconded. Carried.

2019-2020 Budget.

Frandrup stated that the budget for 2019 is on track.

Policy Committee

Bovre stated the Policy Committee met and discussed changes to the Meeting Room Reservation Policy. Scupien moved to postpone discussion of the policy, as it was not included in the board package. Bovre seconded.

Building and Grounds

Fleischman stated the committee did not meet.

Director's Report and Statistics

No questions were asked.

Staffing, Facilities, Volunteers, Events

Pregler stated that the Library Clerk position was posted on the City of Antigo website that morning.

Frandrup mentioned the incident in which Jopek hit the library building and damaged the meeting room. Frandrup stated that Jopek has admitted liability, and Tradwell will be giving us a quote as soon as possible; however, Tradwell is booked through May. Scupien suggested getting another quote from a second company. Scupien also suggested putting in a temporary wall so that the safe half of the room can be utilized. Frandrup stated that the city crew came in on Friday and assisted Grabowsky in putting in the temporary wall. Fleischman asked how much their assistance will cost,

Frandrup stated the City will bill Jopek's insurance directly for their services, but that it will be included in a detailed invoice, which will be turned into the insurance company.

Trustee Essentials Chapter 7

Szitta asked if the library employees are part of a union; Frandrup stated they are not.

CIP Project Committee

Frandrup explained the creation of 1/3, 1/3, 1/3 billing process. He explained that when the roof needed to be replaced in 2013, the City did not have enough funds to cover half the cost with the County. At that time the City asked that the library take money out of its donation account to cover a third, and that the County also cover a third. Frandrup also explained that this process was only meant to cover the roofing project and was not made as a change to the City/County Library agreement wherein fiscal responsibility is split 50%-50% City/ County funding.

Library Branch Agreement Planning

Frandrup stated that the Village of White Lake agreed to bring the branch manager, John Listle under the City of Antigo's sole employment. Instead of splitting the salary between the two entities, White Lake will reimburse the City of Antigo \$6,032 for the extra 10 hours John is currently working per week. Frandrup stated the Village of White Lake signed the library branch agreement. Novak moved to approve the White Lake Library Branch agreement as presented and signed by White Lake. Rebstock seconded. Carried.

WVLS Board of Trustees

No questions were asked.

Meeting Dates:

Personnel and Finance Committee—Monday, January 21, 2019 at 9 a.m.

Policy Committee—Tuesday, January 22, 2019 at 5:15 p.m.

Regular Board Meeting – Tuesday, January 22, 2019 at 5:30 p.m.

Scupien moved to adjourn the meeting; Novak seconded. The meeting was adjourned at 6:11 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director