

Antigo Public Library
Meeting of the Board of Trustees
January 23, 2018
5:00 p.m.
McGinley Room – Antigo Public Library
Minutes

Meeting of the Antigo Public Library Board was called to order on the above date at 5:00 p.m.

Attendance: Bovre, Burns, Fischer, Fleischman, Kane, Livingston, Novak, Prunty and Smith.
Absent: . Also attending: Dominic Frandrup, Director, and Maria Pregler, Assistant Director.

Correspondence, Appearance, Public Comment:

None

Approval of Minutes

Smith moved to approve the minutes of the December 19, 2017 regular board meeting;
Livingston seconded. Carried

President's Comments:

Burns stated both he and Prunty will be leaving the board in April and both are looking for replacements from the county. Frandrup stated they will both need to hand in a formal resignation letter. Kane was introduced to the board members and vice versa.

Finance & Personnel Committee

Novak noted that the committee met on Monday, January 15, 2018 and reviewed the bills. The committee also discussed the director's evaluation process. Prunty asked if the evaluation will be done prior to April; Frandrup stated it's up to the library board and what they prefer. Smith moved to approve the payment of the month's bills; Fleischman seconded. Carried.

Statement of Library Accounts

Prunty asked about the large change in the temporary investment account; Pregler stated a rather large donation was given to the Antigo Public Library at the end of the December.

December 2017 expense report

Prunty asked if there were any flags for the end of the year as far as spending went; Novak said no. Frandrup stated a detailed end of the year will be available shortly.

Policy Committee

Bovre stated that several policies will be presented for approval at the February meeting. Bovre also stated that the committee would like board input on the brand new Inclement Weather Policy. Bovre asked what sort of criteria the board would suggest the library follow for closing. Bovre mentioned one criteria mentioned that the library and its branches should close if the school district wherein that library lies closes. Frandrup mentioned he would never make the decision on his own, it would also depend on the library board President and the safety of library staff. Frandrup also stated that Borucki's Store is never closed; however he feels that if the Antigo library closes and the Elton branch keeps running they should be compensated for their time. Bovre asked if the library board knew how the library could be included in the Langlade

County text messaging service; Novak suggested contacting Nick Salm. Smith suggested contacting the television stations to see if the library could be added to the closing lists.

Director's Report

Frandrup asked if there were any questions about the city/county report or Director's report. Prunty asked what the link included in the Director's report was; Frandrup stated that is a short link to the existing Meeting Room Reservation Calendar which was linked to Facebook.

Smith moved to approve the Director's Report. Bovre seconded. Carried.

Unfinished Business

None.

New Business

Holiday Schedule

Frandrup asked for the board opinion about being closed on the Saturdays before Memorial Day and Labor Day, which would be Saturday, May 26, 2018 and Saturday, September 1, 2018. Fischer asked if the city gives off those Saturdays automatically; Pregler said no. Burns asked about circulation statistics for those past Saturdays. Frandrup said they are lower than average. Frandrup also mentioned closing would also be a small cost savings. Fleischman asked if the staff would be okay with closing; Frandrup stated that staff schedules would shifted for those weeks. Frandrup also mentioned he would be happy to provide statistics for the board to look at before making a decision. Burns stated he had no objections, but he wouldn't be on the board at that time. Bovre suggested giving it a try and reevaluating it in 2019. Burns asked to bring the matter back to the board next month.

Bovre Term Extention

Bovre stated it is up to the superintendent of the school district, but she doesn't mind being renewed. Frandrup asked if there's a form of formal appointment; Bovre said no. Frandrup questioned how Bovre would be replaced if she ever decided to leave; Fischer suggested contacting the superintendent of the Antigo school district.

WVLS Board of Trustees

Nothing was discussed due to Jopek being absent.

Closed Session: Pursuant to Section 19.85(1)(c), Wisconsin Statutes, and upon proper motion, the committee will convene into closed session to discuss a library part time wage inequity for N. Fredrickson. Upon completion of discussion in closed session, the committee will reconvene into open session to act on matters discussed, if necessary, and to proceed with the regular order of business.

Novak moved to go into closed session at 5:35 p.m., after a unanimous roll call vote; Burns, President, presiding.

Livingston moved to return to open session; Smith seconded. The meeting returned to open session at 5:42 p.m.

Fleischman moved to give N. Fredrickson a \$.16 cent per hour raise to meet the pay schedule she should be on. Fleischman also moved to give N. Fredrickson back pay for two years. Bovre seconded. Carried.

Prunty stated that the Foundation board had their annual meeting on Tuesday, 16, 2018 and had their election of officers. Martinsen will continue as President, Hermolin will be Vice President and Hardin will continue as Treasurer. Prunty also mentioned that on February 22, 2018 the Earthaven Museum will be presenting on Geology and Mining in Wisconsin.

Bovre stated that UW-Stevens Point had a presentation on Witchcraft and Literature last month that she attended. Prunty asked Bovre for contact information that she could forward to Martinsen. Prunty also mentioned that another presentation that was mentioned was on Craft Beer. Prunty stated that the Foundation would like more advertising to raise awareness of their organization and of their connection to Antigo Public Library events. Burns asked the Foundation for a list of operations they are willing to support within the library, and a list they will not support; Livingston said it would be investigated.

Novak mentioned that on January 30, 2018 at 6:30 the Langlade County Action Alliance will be putting on a drug awareness program at the library.

Frandrup also stated that County Corp Counsel asked to discuss Cross County billing and the possibility of the money going back to the county. Frandrup stated he would like to see how the City/County Finance Chairs, and Library Finance Chair (Novak) feel about the situation before discussing it with the County Corp Counsel. Fischer suggested asking County Corp Counsel, the chairman of the Finance Committee on both city and county, Antigo City Administrator, Novak and Fischer.

Frandrup stated that WVLS will be here on February 8, 2018 to switch the staff e-mail to a free service and complete other technology changes. Because of this there will be no wifi or public computers until late afternoon at the earliest. Frandrup asked the board to approve being closed to the public on the 8th so that the staff can partake in several trainings; ALICE, fire, tornado and also have a monthly staff meeting and rearrange library furniture. Fleischman moved to approve that the library be closed to the public on February 8, 2018. Smith seconded. Carried.

Next Meeting Dates:

- Personnel & Finance Committee – Monday, Feb. 19, 2018 at 9 a.m.
- Policy Committee- Tuesday, Feb. 27, 2018 at 4 p.m. (small conference room)
- Regular Board Meeting – Tuesday, Feb. 27, 2018 at 5 p.m.

Fischer moved to adjourn the meeting; Novak seconded. Carried. The meeting was adjourned at 6:00 p.m.

Respectfully submitted by,

Maria Pregler
Assistant Director